

Michigan Association of CMH Boards Fall Conference Registration Form October 17 & 18, 2011 ♦ Grand Traverse Resort, Traverse City, Michigan

REGISTRATION FEE (per person)

The full registration fee includes: materials, admission to all plenary sessions, workshops, 2 breakfasts, 2 lunches and all breaks.

	MEMBER RATES:		NON-MEMBER RATES:	
	Early Bird	After 9/30	Early Bird	After 9/30
Full Conference	\$350	\$390	\$455	\$470
One Day	\$255	\$295	\$360	\$375

3 EASY WAYS TO REGISTER

ON LINE: www.macmhb.org

BY FAX: (517) 374-1053

BY MAIL: MACMHB, 426 S. Walnut St., Lansing, MI 48933

EARLY BIRD DEADLINE: SEPTEMBER 30, 2011

* Cancellation Policy: Substitutions are permitted at any time. No-shows will be billed at the full training rate. Cancellations must be received in writing at least 10 business days prior to the conference for a full refund less a \$25 administrative fee. If cancellation is received less than 10 business days prior to the training, no refund will be given.

Please Check Conference Attendance: Full Conference One Day-Monday One Day-Tuesday

Please Check the Meals You Plan to Attend. (Meals are Included in the Cost of the Conference Registration):

Monday Breakfast Monday Lunch Tuesday Breakfast Tuesday Lunch

Is This Your First MACMHB Conference? Yes No

I am requesting CEUs for social workers. Permanent Licensure # _____ (required)

Name as Printed on Badge: _____ Title: _____

Agency: _____ Address, City, St, Zip: _____

Phone: _____ Fax: _____

Email Address: _____

Special Needs: If You Have Special Dietary Or Physical Needs, Please Specify: _____

Arrangements for special needs will be honored for those written requests received 10 business days prior to the conference. Clearly state your specific needs for mobility assistance, interpreters, etc. Attempts for on-site requests will be made.

In Case Of Emergency During Conference, Please Contact: _____

Daytime Phone: _____ Evening Phone: _____

Billing Address if Different Than Above (Contact): _____

Address: _____ City, St, Zip: _____

Evaluation: There will be an opportunity for each participant to complete an evaluation of the course and the instructor. If you have any issues with the way in which this conference was conducted or other problems, you may note that on your evaluation of the conference or you may contact MACMHB at 517-374-6848 or through our website at www.macmhb.org for resolution.

PAYMENT METHOD

Payment **DOES NOT** need to accompany registration form. However, payment or purchase order must be received by the **day of the conference**. Credit cards are no longer accepted for onsite payment. You must pay with check, money order or cash onsite. If you would like to pay by credit card, you must pre-register online through PayPal. A PayPal account is not required. **Please note that confirmation letters are NOT sent. If you require confirmation, please contact Monique Ryals at mryals@macmhb.org or 517-374-6848.**

Check enclosed (payable to MACMHB)

Purchase Order (attached)

PayPal – MACMHB now uses PayPal to process credit cards. If you would like to pay by credit card go to <http://www.macmhb.org/trainingpage.html> and click on the appropriate training.

QUESTIONS? CALL MACMHB (517) 374-6848