

**THE STANDARDS GROUP
Board of Directors Meeting
April 20, 2007
Minutes
DRAFT**

Minutes taken by: Joanne Sheldon, TSG Director	Members Present: Nancy Miller, LifeWays; Erv Brinker, Summit Pointe; Jeff Brown, Oakland CMHA; Bill Allen, Oakland CMHA; Norm DeLisle; Michigan Disability Rights Coalition; Irene Kazieczko, MDCH; Doug Morton, Pathways; Phil Royster, Recovery Council/Kalamazoo CMHA; Jane Terwilliger, Monroe CMHA; Judy Webb, MDCH; Robert Blackford, Access Alliance; Don Habkirk, Macomb County CMH; Paul Ippel, Network 180; Alexis Kaczynski, North Country CMH; Linda Kaufmann, CMH Central Michigan; Lisa Lepine, Arc of Macomb County; Sandy Lindsey, Saginaw CMHA; Dennis Grimski, Thumb Alliance; Dan Russell, Genesee County CMH; Veda Sharp, Detroit- Wayne CMH; Karen Henry, Detroit-Wayne CMH; Risa Coleman, Detroit-Wayne CMH; Greg Paffhouse, Northern Lakes CMHA; Robert Sheehan, CMH Authority of Clinton-Eaton-Ingham Counties; David LaLumia, MACMHB. Staff Present: Joanne Sheldon, TSG Director	
AGENDA ITEM	DISCUSSION	DECISION/ACTION
Approval of Agenda		Agenda was reviewed and unanimously approved as written.
Public Comment	There was no public comment.	
Consent Agenda Items: Approval of Minutes from January and February Board of Directors meetings Director's Update Budget		Consent agenda items were unanimously approved.
Self Determination Work Group: Draft Policy and related Recommendations Plan for Stakeholder Feedback	Lisa Lepine, Work Group Chair, presented draft recommendations developed by the Self Determination Work Group. Lisa explained that the Work Group is focusing initially on broad policy and standards, and once agreement is obtained on those, the Group will work with MDCH on more detailed site review protocols and performance indicators to ensure the standards are being followed at the PIHP and CMHSP level. This document is very much a work in progress- The Group would like to get initial thoughts from the field at this point in the product's evolution so that it can ensure that feedback is considered as the final draft is developed.	The Board unanimously endorsed moving forward with the draft recommendations and seeking broad stakeholder input. Joanne will send the draft document out for a 30-day review period, and ensure all feedback is acknowledged, logged, and addressed by the Work Group as it develops the final draft.
Access/Eligibility Work Group Draft Access Guideline	Dennis Grimski, Work Group Chair, provided an overview of the Access Guideline, and the context behind its development. He also explained the feedback process the Work Group will undertake, as well as the time table for rolling out the Guideline. Dennis explained that this is a crystallization of salient points from many sources, including the MH Code, PH Code, Medicaid	Joanne will update the Access Guideline to reflect today's discussion. TSG's Board endorsed

<p>Plan for Stakeholder Feedback</p>	<p>Provider Manual, and other regulations/guidelines. The point is to package together standards and guidelines, and train staff so that we will move toward improved consistency across public mental health access systems. PIHPs and CMHSPs will be given a 12-month “grace period” to get up to speed on the standards. The Guideline includes an attachment that provides an interpretive guideline and assistance in understating the “shall” versus the “may” serve GF populations. This area may require further attention, once an overall direction is agreed-upon by the Board.</p> <p>Board members commended Dennis and the Work Group for their draft product. It was agreed the guideline will help improve the consistency of the access process. Feedback included:</p> <p>Access Staff need to use automated systems to perform the coordination of benefits function</p> <p>It will be important to further clarify expectations on the waiting list and to avoid inadvertently leaving the impression with consumers that they will be served because they are on a waiting list.</p> <p>Suggestions were made for language changes to Attachment A.3, which provides guidance on which individuals a CMHSP is Required to Serve Vs. May Serve if Funds are available.</p> <p>Access Systems, from a consumers standpoint are very complicated, cumbersome and time-consuming. It will be important for the training that is done for Access staff to emphasize ways to improve efficiency and make access systems more welcoming and user-friendly for the customer.</p> <p>Important to be clear regarding what we mean by screening vs. eligibility and the steps involved with each</p>	<p>moving forward with the stakeholder feedback process.</p> <p>Joanne will oversee the feedback process. She will send the draft guideline out to a broad range of stakeholders (including individuals from other systems such as DOC, DHS, family courts, etc) and will track all feedback that comes in and prepare a summary for Board members. All feedback will be acknowledged, and considered by the Access Work Group as it prepares its final draft. Individuals who provide feedback will be able to see how the Work Group addressed their feedback.</p>
<p>HIT Work Group Draft Strategic Plan May HIT Training</p>	<p>Joanne presented the strategic plan prepared by the HIT Work Group. Work Group members engaged in a visioning exercise that defined the desired future state of the public mental health HIT system and five broad goal areas were developed, with action steps, time frames and persons responsible defined for each.</p> <p>Board feedback included:</p> <p>It is important to consider the impact of this plan on consumers and providers</p> <p>So much of HIT is shaped by clinical processes and business practices. It will be important to get clinical directors involved with this.</p>	<p>Board unanimously endorsed the HIT strategic plan as written.</p>
<p>Revised MOU</p>	<p>Joanne explained the rationale behind amending the MOU. With products that have PIHP contractual implications, we want to be sure the role of TSG’s Board vis a vis the CFI Committee is clear and that overlap/duplication of effort is minimized. Joanne presented draft MOU language changes that had been suggested by Bob Sheehan, Chair of CFI, to address this.</p>	<p>Board members were supportive of proposed changes to the MOU, with the clarification that this language pertains to the contract between MDCH and the PIHP’s.</p> <p>Revised MOU was approved. Joanne will present to MDCH.</p>
<p>Public Comment</p>	<p>There was no public comment.</p>	

Adjourn		
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