

THE STANDARDS GROUP
Board of Directors Meeting
March 7, 2008
Minutes
DRAFT

Minutes taken by: Joanne Sheldon, TSG Director	Members Present: Erv Brinker, Summit Pointe (Chair); Jeff Brown, Oakland CMHA; Norm DeLisle, Michigan Disability Rights Coalition; Irene Kazieczko, MDCH; Judy Webb, MDCH; Phil Royster, Kalamazoo CMHA; Paul Ippel, Network 180; Alexis Kaczynski, North Country CMH; Kathie Swan, CMH Central Michigan; Lisa Lepine, Arc of Macomb; Sandy Lindsey, Saginaw CMHA; Cindy Lowe, Kalamazoo CMH; Dan Russell, Genesee CMH; Bill Slavin, Northern Lakes CMHA; and Cyndi Shaffer, Pathways Staff Present: Joanne Sheldon, TSG Director	
AGENDA ITEM	DISCUSSION	DECISION/ACTION
Approval of Agenda		Agenda was approved as written.
Public Comment	There was no public comment.	
Consent Agenda Items: <ul style="list-style-type: none"> ▪ Approval of Minutes from October Board of Directors meeting ▪ Budget 		Consent agenda items were unanimously approved.
HIT Work Group Final Report Discussion and Approval	<p>Paul Ippel present the final report of the HIT Work Group, which contains a summary of Work Group accomplishments and future recommendations. Discussion focused on the fact that some helpful constructs, tools and basic principles were defined. Given the fluidity and complexity of the environment, recommendations for state-wide uniformity were not developed.</p> <p>Jason Radmacher, CIO for Network 180 and Chair of the CIO Forum, provided an overview of the CIO Forum, including its purpose, focus and plans for the future. A primary focus is impacting RHIOs to ensure that behavioral health is at the table and that, as a system, we are speaking with a unified voice. Jason provided examples of HIT system efficiencies that have been gained, as well as plans to achieve further efficiencies. CIO Forum members will make regular presentations at CMHSP Directors' Forums, as well as MACMHB conferences. The Forum is currently developing a strategic plan, and will report to TSG's Executive Committee and Board on a regular basis.</p> <p>TSG Board members inquired about the level of participation of providers in the CIO Forum, and how the needs of small providers with unsophisticated HIT systems are being met. Jason reported that the role of providers will be addressed via the CIO Forum's data interchange subcommittee. The Forum has reached out to some large providers, and recognizes the importance of linking with providers, much in the same way that the Forum links with the CMHSPs.</p>	<p>The HIT report was unanimously approved and will be transmitted to MDCH. The report is available on TSG's website. Joanne will draft a note of thanks on behalf of the Board to HIT Work Group members for a job well done.</p>
TSG Director Resignation	Joanne tendered her official resignation as TSG Director, effective April 18, 2008. Joanne stated that she is still in negotiations with LifeWays' Board of Directors regarding her start date as CEO. She anticipates she will begin her new role in late April.	
Access Project Status Update	<p>Joanne clarified that there are three major parts to the Access Project: (1) Access standards; (2) Access Resource Manual; (3) Access Training. The draft manual is now complete, and the training outline and plan have been developed.</p> <p>Judy Webb provided the following update on the Access standards: TSG officially transmitted the Access Guideline in early August. Judy extracted the standards from the document and re-organized them to eliminate redundancies. She also added a preamble and changed some wording to make the standards contract ready. She shared this draft with the Access</p>	<p>TSG Board members will provide feedback on the revised Access standards as part of the 30-day stakeholder review process.</p> <p>Following completion of the stakeholder review</p>

