



TGS Full Board Meeting Minutes
Friday August 19, 2011
MACMHB

Members Present (in person or on phone) – Joanne Sheldon, Starla Smith (Detroit Wayne), Janis Pinter, Marlene Lawrence, Greg Paffhouse, Jane Terwilliger, Lisa Lepine, Sandy Lindsey, Bill Slavin, Alexis Kaczynski, Brad Casemore, Paul Ippel, Linda Kaufmann, Kim Zimmerman (CEI), Dave Schneider **TSG staff:** Laura Vredeveld

Approval of Agenda - no changes

Review and Approval of Minutes from Full Board Meeting June 2011- approved as written.
Executive Committee Minutes – FYI

Current Budget/ Actual Financial Update

-Updated Revenue/PIHP Payments reviewed. Monthly expenses reviewed. No significant variation noted. No questions or concerns related to monthly financials are noted.

Project and Workgroup Updates - see written report (August 2011 Update)

-CM Core Competencies – TSG has developed a comprehensive set of system core competencies for effective case management and supports coordination. TSG Director will continue to promote the use of the competencies and self-assessment tools, training efforts in support of competency development, and curriculum-sharing across PIHPs.

- CIO Forum

- The Data Warehouse, developed by members of the CIO Forum, is being used for statewide reporting to MDCH on consumer-specific critical incidents. MDCH has been developing its internal process for tracking, trending, and responding to particular types of incidents. MDCH will be sharing the data and initial analysis once it is reviewed internally.
- The CIO Forum has conducted a survey of software being utilized at CMHSPs and PIHPs across the state. The purpose of the survey, in part, is to consider the potential for volume/discounted purchasing between boards utilizing similar resources, and to inform purchasing decisions at the local level. CMH Directors can obtain a copy of this survey through their CIO Forum representative.
- CIO Forum members have also been involved in the development of common methodologies for the Cost of Services requirement and has developed a model format. TSG Board members expressed a need for better communication between CIO Forum and other groups to avoid duplication of efforts on this project.
- The CIO Forum is also addressing HIPAA 5010 requirements, ongoing CHAMPS implementation issues, and other state data reporting requirements.

-Direct Support Staff Development – TSG Director has been working with PHI, Southwest Affiliation and providers, and MDCH staff on a DELEG Sector Alliance grant for workforce development targeted at Direct Support Staff. The grant is designed to be a statewide model for addressing staff recruitment, training, and retention. The model includes collaboration with Michigan Works and local community colleges towards a credential or portable training certificate and career path for direct support professionals. While DELEG appears receptive to this “sector” of employers, the grant application and approval process has been quite slow.

Final Product – Needs Assessment Guideline – Dave Schneider (workgroup chair) provided an overview of the work of the Needs Assessment workgroup and the final product as developed by the workgroup. The document includes background, regulatory requirements, values, standards, data sets and sources, process for stakeholder input and survey questions. Dave described how the guidelines and process meet the MH Code requirements, meet MDCH need for statewide data, but most importantly provide for meaningful local use in planning and local collaboration efforts. Based on discussions with MDCH, this process may be optional the first year. Dave indicates we should strongly recommend that local CMH's use the process even before it is required by the department. TGS Board members expressed their appreciation for the workgroup's efforts and for the product. The product was endorsed by a formal vote and will be transmitted to the Department as a final TSG work product.

Proposed New Projects for Consideration – Laura provided an update from Exec Committee discussion of potential projects for TSG to focus on during FY 12. Board members supported these ideas, including:

- Peer Supports, family navigators, peer mentors – roles, increasing use
- Metrics/outcomes - particularly health indicators
- Health Information Exchange – data sharing across providers, systems
- Incentives -planning and implementing contract language across system
- Children's issues – serving kids in foster care
- Workforce development – particularly related to integrated care

Board members discussed the role of TSG as distinct from other MACMHB efforts, particularly around healthcare reform planning. Clarified that TSG should not be involved in model development or other advocacy efforts due to our unique relationship with the department. This is more suitable for MACMHB to be involved in. Once models have been determined, however, TSG could potentially have a role in developing the standards, processes, and guidelines for implementing particular models statewide.

Discussion of how TSG remains a viable model for getting collaborative work done with the department. We want to offer this resource to Lynda Zeller in support of MDCH initiatives that move our system forward.

Since MDCH leadership was unable to attend today's meeting, Laura and Joanne will follow up with a meeting with Lynda Zeller and others at MDCH to present some of the ideas discussed today and hear more about MDCH priorities for TSG moving forward. We also need to hear from our Consumer/Advocate reps about what they consider important for TSG to pursue.

Proposed Meeting Schedule – Laura distributed a draft schedule for FY 12. No action taken on this today, as we would like additional discussion of focus and priorities prior to agreeing on how frequently we will need to meet as a Board in the coming year.

Public Comment – none

Meeting Adjourned.