

**Full Governing Board
Meeting Minutes
Friday, February 5, 2010
1:00 p.m.
MACMHB**

Present (phone or in person): Mike Head (MDCH); Corrine Mann (Detroit-Wayne); Don Habkirk (Macomb); Jon Kinch (Macomb); Joanne Sheldon (Lifeways); Toby Bayless (CEI); Alexis Kaczynski (North Country); Sandra Lindsey (Saginaw); Laura Vredeveld (TSG); Irene Kazieczko (MDCH); Bill Slavin (Northern Lakes); Linda Kaufmann (CMH Central MI); Phil Royster (Recovery Council); Norm DeLisle (MDRC); Lisa Lepine (ARC); Mike McCarten (Thumb Alliance); Paul Ippel (network180); Erv Brinker (Summit Pointe); Jeff Patton (SW Affiliation); Laura Vredeveld (TSG)

Approval of Agenda - approved as written

Public Comment – Note: Public comment was deferred initially until MDCH staff were present at meeting. Mr. James Gallant representing Project Parenting Time provided public comment. Mr. Gallant voiced his opinion that his comments and action of the TSG board were not accurately captured in the meeting minutes. Mr. Gallant is requesting that the TSG board approve a project to review and edit the Person Centered Planning Policy to address family-centered and parenting-time issues. Mr. Gallant is also concerned that parliamentary procedures are not being consistently followed in this meeting and in other CMHSP meetings across the state and that organization are not in compliance with Open Meetings Act. Mr. Gallant would like to be considered for appointment to TSG workgroups. Mr. Gallant reiterated his request that policies and procedures be created in the CMHSP system related to enforcement of court-ordered parenting time.

Review and Approval of Minutes

– October 2009 meeting minutes approved as written.

Current Budget/ Actual Financial Update

- Laura reviewed the current financial statement. No questions or concerns noted. Monthly expenditures continue at pace with previous months.

Project Updates

Laura provided a written summary and reviewed the monthly project updates.

Highlights include:

Access Standards: TSG Director will be meeting with MDCH site reviewers in the coming months to review results of site reviews conducted using these standards.

Waiting List Guidelines: MDCH has completed its internal review and intends to issue the draft technical advisory in the near future.

Needs Assessment Workgroup: Workgroup (Dave Schneider- chair) is drafting a detailed work plan which

will be shared at next full board meeting.

Casemanagement/Supports Coordination Core Competencies: Nora Barkey (MDCH) is co-leading this project. Advisory group assisting with draft competencies. Document will be available for review in early spring.

Enhanced Data Submission: MDCH reviewing the workgroup documents to ensure compliance with CMS requirements related to monitoring of critical incidents. Subgroup of CIO Forum (CEI, Summit Pointe, Bay-Arenac, West Mich CMH) are cooperatively developing the data warehouse to be used for this effort. Decisions about ongoing hosting and support still need to be made.

Active Engagement: DD PIT subgroup is developing expanded vision statement re: services to adults with developmental disabilities. Members of group will be presenting at the February MACMHB conference.

TSG Survey Results

Laura provided written report with detailed results of recent survey. Discussion regarding highlights and areas of strength as well as areas of potential improvement. Questions about whether the survey audience was as broad as it could have been, and questions about whether response rate was what we hoped for. Very similar audience and response rate to the last time a similar TSG survey was conducted two years ago. Discussion related to the need to communicate with CMHSP's about TSG issues and ensure that their input is heard. Laura and Joanne will discuss this further and consider ways to solicit that input. Overall the sense is that TSG remains a unique opportunity to be an incubator for ideas as well as a platform for PIHP's. CMHSP's, MDCH, and consumers/advocates to jointly develop work products. There are areas for improvement identified in the survey, which Laura will continue to work on.

TSG Work Plan and Future of TSG

-At the request of the TSG Executive Committee, Laura provided a written work plan for the remaining budget in FY2010 to be accomplished with existing resources and proposed future projects & cost estimates for continuing for an additional two year. This document is posted at www.macmhb.org. Discussion about how projects were prioritized. This was based on MDCH recommendations, consideration of TSG Survey results, and recommendations by TSG Executive Committee. This also included the recommendation made in a recent memo from Jeff Patton regarding direct support staff wages and competencies. Formal motion to adopt the work plan and associated budget was approved by all present at this meeting. Laura will work with Mike Vizena at MACMHB to draft invoice language for Executive Committee consideration, including payment options.

Executive Committee Membership

-Jeff Brown has resigned from the TSG Executive Committee (memo sent to TSG Board members). Paul Ippel accepted the nomination presented by Alexis Kaczynski and was approved to fill this vacancy on TSG Executive Committee.
-Shareen Mc Bride from Children's Association of MH has also indicated her need to step down from her TSG commitments. Laura will follow up with her and/or other ACMH representatives to fill this advocate position on the TSG Board.

2010 Meeting Schedule

-posted on MACMHB website. Next meeting is March 5, 2010 at 12:30 pm at MACMHB.

Adjourn