

**Executive Committee  
Meeting Minutes  
Thursday, April 15, 2010**

**Present:** Erv Brinker (Summit Pointe), Paul Ippel (network180), Norm DeLisle (MDRC). Alexis Kaczynski (North Country), Judy Webb (MDCH), Lisa Lepine (ARC), Joanne Sheldon (Lifeways), Malisa Pearson (ACMH), Mike Vizona (MACMHB), Laura Vredevelde (TSG)

**Approval of Agenda** – approved as written

**Welcome New TSG Board and Executive Committee Member:** Malisa Pearson from Association for Children’s Mental health.

**Public Comment** – Mr. James Gallant from Project Parenting Time gave public comment. He would like TSG to consider adding children’s issues to the active engagement “Getting A Life” workgroup. He also recommends we consider calling this document “MI Meaningful Life”. He requests that we include in our TSG focus an emphasis on court-ordered legal rights of all individuals and focus on child suicide prevalence amongst youth in fatherless homes. Mr. Gallant is committed to protecting family relationships and would like TSG support for the CDC Strategy for Suicidal Children to be included in the MDCH contract as an evidence-based practice. He would also like MDCH to address in the Person Centered Planning Policy guideline that true person-centered planning starts with the legal rights of the individual. Finally, Mr. Gallant voiced his concern about the lack of transparency in the TSG process, lack of compliance with Open Meetings Act, and voiced his desire to participate in workgroup activities.

TSG Chairperson Joanne Sheldon thanked Mr. Gallant for his comments and informed the Executive Committee that further legal clarification is being sought related to whether TSG is subject to the Open Meetings Act.

**Review and Approval of Minutes** - March 2010 meeting minutes approved as written.

**Current Budget/ Actual Financial Update** – Laura Vredevelde provided an updated statement of revenue and expenses through February 2010. She will continue to work with MACMHB to reconcile the account balance and ensure expenditures are accounted for accurately. MACMHB shows a current account balance of \$86,790.24 and average monthly spending of approximately \$11,100.

**Brief Project Updates:** Laura provided a written update on current TSG projects.

**-Waiting List Guidelines:** The TSG Board approved and formally transmitted the Waiting List guideline to MDCH in October 2009 for expedited review and comment. MDCH issued this guideline today as a draft technical advisory for 30 day public review and comment.

**-Needs Assessment Workgroup:** The Needs Assessment workgroup is currently meeting under the

chairmanship of David Schneider. This workgroup has clarified its workgroup charge and vision/values, has developed a detailed work plan and is currently in the information gathering & analysis phase to determine core elements and requirements for community needs assessment

**-Active Engagement/Meaningful Life:** TSG Director is facilitating a subgroup of the DD Practice Improvement Team in developing a vision statement and definitions of active meaningful engagement and community inclusion for adults with developmental disabilities

**-CM/SC Core Competencies:** Nora Barkey (MDCH) and Laura Vredeveld are jointly leading this project using an advisory group for ongoing feedback. The goal of this effort is to identify core competencies (skills, abilities, knowledge) required for individuals in the role of casemanagers/supports coordinator, independent facilitator, or support broker to effectively support individuals in the community. Draft competencies have been developed and are currently under review by a variety of stakeholders

**-Enhanced Data Submission:** The workgroup has developed draft guidelines for submitting client-specific, timely data to DCH related to critical incidents. The document includes types of incidents, definitions, reportable populations, and timelines for potential reporting. A technical workgroup has developed file submission formats, technical schemas, data parameters and definitions. A subgroup of CIO forum members is currently developing the data warehouse for statewide use.

**- Administrative Efficiencies:** Laura is meeting informally with various providers who contract with multiple CMHSP's or PIHP's to hear their suggestions for areas for focused efforts toward administrative efficiencies and consistency. She will also be working with MACMB to follow up on the survey related to training reciprocity within and across PIHP's.

**MACMHB Invoice to PIHP's for TSG –** MACMHB reports that as of today, seven (7) PIHP's have paid the MACMHB invoice for TSG for FY 11/12. Two of those PIHP's paid the full \$20,000 for two years. Will provide update at next month's meeting.

**Medicaid vs. GF on TSG Invoice –** A question was raised by a PIHP about how other PIHP's were handling the accounting for their dues. Most PIHP's indicate they are using their internal GF/Medicaid cost allocation formula. MDCH confirmed this was acceptable. Discussion around the fact that only one TSG project has been a "GF project" and that was the wait list/needs assessment project. We committed to undertaking Medicaid-only projects from this point forward. Based on the current work plan, we will be working on Medicaid projects in FY 11/12

**Other Business:** Joanne Sheldon and Mike Vizena raised the question of whether TSG might have a role in supporting the early adopter strategy under Federal Health Care reform. Exec Committee supports TSG working in partnership with MDCH in some capacity to support the provisions for expanding eligibility as an early adopter state as early as 2011. This would require focused time, energy and funding beyond the director's current capacity but is something the Exec Committee agrees we want to continue to watch and look for opportunities to support a plan to move this forward.

**Adjourn**