

**Full Governing Board  
Meeting Minutes  
Friday, May 7, 2010  
MACMHB**

**Present** (phone or in person): Judy Webb (MDCH), Mike Head (MDCH); Corrine Mann (Detroit-Wayne); Jon Kinch (Macomb ); Joanne Sheldon (Lifeways); Toby Bayless (CEI); Alexis Kaczynski (North Country); Dave Schneider (North Country), Sandra Lindsey (Saginaw), Irene Kazieczko (MDCH); Bill Slavin (Northern Lakes); Linda Kaufmann (CMH Central MI); Jane Terwilliger (SE Affiliation), Donna Kitrick (UP-Pathways), Malisa Pearson (ACMH); Norm DeLisle (MDRC); Mike McCarten (Thumb Alliance); Paul Ippel (network180); Brad Casemore (Summit Pointe); Jeff Patton (SW Affiliation); Nora Barkey (MDCH); Chuck Dougherty (CEI),  
**Guest:** James Gallant (Project Parenting Time)  
**Staff:** Laura Vredevelde (TSG)

**Approval of Agenda** – approved as written

**Public Comment** – Mr. Gallant (Project Parenting Time) addressed the Board with a request that TSG adopts the CDC strategies for prevention of suicide in all of its workgroup activities and products. Mr. Gallant described his role as effectively protecting the court-ordered legal rights of parents. He requests that CMHSP/PIHP staff report violations of court-ordered parenting time as rights violations. He requests that TSG develop standards in order to ensure that kids are protected and are ensured their court-ordered parenting time. In regards to the Draft Waiting List Guidelines, Mr. Gallant believes that the standards foster inconsistencies across CMHSP's and are not enforceable. He recommends stronger language in some areas. Mr. Gallant indicates his intent to file FOIA request for all CMHSP policies related to what is being done to protect children's rights.

**Review and Approval of Minutes**

March 5, 2010 meeting minutes approved as written.

**Current Budget/ Actual Financial Update-** Laura reviewed the current financial statement. No questions or concerns noted. Monthly expenditures continue at pace with previous months.

**Report from TSG Executive Committee-**

Two items from TSG Exec Committee are being brought to full board as information items today:

**1) Medicaid Capitation Workgroup** Joanne advised the Board of an item that Robert Sheehan had brought to TSG Exec Committee related to funding a consultant to support the work of the Medicaid Capitation Workgroup. Joanne indicated that the item had been discussed at length at the Exec Committee and it was being brought to Full Board as an information item. Joanne clarified that no official action was being requested today.

Workgroup member Brad Casemore referenced a written description of the background, charge, purpose, expected outcomes and proposed work plan for issuing a Request for Information from outside expertise/consultants and the development of work product. He indicates the workgroup is looking for TSG Exec & Board consideration to determine if this project fits within TSG's charge and to consider TSG funding the consultant to be used through this process. He indicated that the workgroup is exploring options for funding a consultant to carry out this work. The consultant would be identified through an RFI process. The workgroup will likely have no estimate on cost or full scope of work until RFI responses are complete

Laura provided a summary of the TSG Exec Committee discussion. There was also general support in exec Committee that this issue fits within the mission/charge of TSG, however MDCH is not in a position to weigh in on the discussion as they have not had any opportunity to discuss this internally. Questions were raised about what MDCH's role on the workgroup or through TSG as voting members should be. Exec Committee agreed to bring the issue to Full Board for information only and to continue the discussion at next Exec meeting after MDCH has had a chance to review the proposal.

Questions were raised by Mike Head and other members of the Board about the "problem statement" or what the underlying reason is for needing such a document. Mike also indicated his understanding that the Board Association will be looking to do this whether MDCH is involved or not, so MDCH needs to talk internally about what their role, if any, should be in this process.

Since MDCH is a voting member of TSG, this is a significant variable in whether or not TSG should take this on. There was also the suggestion that MACMHB could create a PIHP mechanism for funding this effort outside of TSG. MDCH agrees to consider this internally and we will plan on having additional discussion at both TSG Exec and Full Board meetings, scheduled for June 18th.

**2) Update on TSG Invoice to PIHP** – MAMCHB issued an invoice to PIHP's for FY 11/12. To date, nine (9) PIHP's have paid on this invoice. 2 of those PIHP's have paid both installments. Paul Ippel commented that this is a good investment of PIHP resources and a unique opportunity for collaboration.

#### **Update from Data Exchange Workgroup–**

Chuck Dougherty (chair) provided a written workgroup update and summary of progress to date. The content and technical specifications for submitting client-specific data to MDCH related to incidents have been completed. The data warehouse is being built through a joint development process including CEI, Summit Pointe, and West Michigan CMH, with technical assistance from Kalamazoo. Development is proceeding according to work plan. Judy reports that the new requirements are included in the proposed reporting requirements for the FY 11 contract. TSG board members expressed appreciation for the development work that is being done to create the data warehouse. Mike Head indicates he believes MDCH can contribute \$25,000 toward development costs – to be divided amongst the PIHP's doing the actual development work. This workgroup will be presenting at the June Improving Outcomes Conference.

#### **CM/SC Core Competencies -**

Laura Vredevelde & Nora Barkey (MDCH) provided a written workgroup update and summary of workgroup activities. Working with an advisory group of staff, supervisors, family members and other interested stakeholders. Currently developing draft competencies and soliciting input from a variety of sources. TSG Board members support this effort and inquired about working with colleges and universities in developing curriculum or considering certification program for SC/CM.

**Active Engagement/DD PIT subgroup -**

Laura Vredevelde provided a written workgroup update from the DD PIT group working on language related to active engagement and community inclusion for adults with developmental disabilities. The draft document (currently titled "Vision for Active Engagement and Community Inclusion for Adults with Developmental Disabilities") continues to elicit significant and strongly positioned feedback and comments, particularly due to its references to particular types of settings and programs. There remain several areas of the document where the subgroup has not reached consensus.

Mike Head indicates that the subgroup took this project in a direction he did not intend. Jeff Patton raised concerns about how/if this was connected to the Policy Committee statement about choice. Mike Head clarified that there are numerous conversations going on related to quality of life in various settings (residential, day programs) and the MACMHB choice statement seems to be in reaction to some of those conversations.

The recommendation is that the document be re-drafted to remove all reference to specific settings where engagement occurs, and rather focus on those vulnerable people who are at risk of neglect and inactivity. There was general TSG support for this direction. Judy Webb indicates 2/3 or 3/4 of the document and work done by the subgroup is useful and can be fairly easily re-drafted to focus more specifically on definitions, characteristics, and examples of active engagement. Paul Ippel emphasized the need to focus on how to do this with individuals requiring the highest level of supports and/or those with significant medical complications.

**Additional Project/workgroup Updates :**

Laura provided written project updates related to the following projects:

- **Waiting List Guidelines** - MDCH has issued the guidelines as developed by the TSG workgroup as a draft technical advisory for 30 day public review and comment.

- **Needs Assessment Workgroup** – Workgroup members will be soliciting input for this project at the June 2010 Improving Outcomes conference.

- **Direct Support Staff Workforce/Competencies Development** - TSG Director is working with Kalamazoo PIHP, Hollis Turnham from MPHI and Nora Barkey from MDCH towards a pilot project and solicitation of grant funding for identification of core competencies, curriculum development and training for direct support staff.

- **Administrative Efficiencies** - TSG Director is meeting informally with various providers who contract with multiple PIHP's/CMHSP's to solicit suggestions for areas for improved consistencies and efficiencies in contract expectations and monitoring. TSG Director is also participating on QI Council workgroup looking at MDCH site review process and indicators.

**NEXT MEETING:** Due to furlough day for MAMCHB staff on July 2, the next Full Board meeting of TSG will be moved up to Friday, June 18 at 12:30pm. TSG Executive Committee will also be meeting that day.

**Adjourn**