

**Full Governing Board
Meeting Minutes
Friday, June 18, 2010**

Present (in person and on phone): Judy Webb (MDCH), Paul Ippel (network180), Corine Mann (Detroit-Wayne), Kim Zimmerman (CEI), Dave Schneider (North Country), Joanne Sheldon (Lifeways), John North (Muskegon), Jane Terwilliger (Southeast), Donna Kitrick (UP-Pathways), Jeff Brown (Oakland), Dave Ray (SW Affiliation), Linda Kaufmann (CMH Central MI), Bill Slavin (Northern Lakes), Lisa Lepine (ARC), Sandy Lindsey (Saginaw), Laura Vredevelde (TSG)

Guest: James Gallant – Project Parenting Time

Approval of Agenda: approved as written

Review and Approval of Minutes: Minutes of May 7, 2010 approved as written

Budget/ Actual Financial Update: Laura reviewed monthly expense report. No significant variance from previous spending. Current balance approximately \$51,000 should provide adequate funding for the remainder of fiscal year as long as spending remains stable.

PIHP Payments for TSG for FY 11/12: Laura provided update on TSG payments from PIHP based on MACMHB records as of this week. 11 PIHP's have paid the FY 11 payment. To PIHP's have paid for both years. A couple of PIHP's have indicated that this will be going to their Board to approve this summer and expect to pay by the end of this fiscal year. Agreed to review again at next full board meeting and then determine if follow up is necessary with any PIHP's.

Report/Updates from TSG Executive Committee: Executive Committee met prior to the full board meeting today and passed on the following updates:

- 1) Phil Royster has resigned his position at Recovery Council and will no longer be serving on TSG Exec Committee or Full Board. Members of Exec Committee expressed their appreciation to Phil for his years of service to TSG. Laura will request a nomination from Recovery Council to fill this vacancy.
- 2) Exec Committee has held some preliminary discussion related to TSG's role in the early adoption of healthcare reform as well as Medicaid capitation development process. Exec Committee agreed to table both of these topics until further notice.

Needs Assessment Workgroup Update: Dave Schneider – Chair of the TSG Needs Assessment workgroup provided an update on the workgroup's activities. He distributed two documents –1) Key Elements of various research and 2) Discussion Points (included in packet) and walked the board through both documents. Workgroup is looking at what is important at the local level and what does MDCH need to know as data aggregated across the state. Meeting held this morning with Dave, Laura, Judy Webb and Doris Gellert to clarify some issues about the workgroup's direction. Support for using a public health model approach to focus on trends, populations, clinical needs, and collaborations. Important to emphasize the other local partners providing services to our population and how we can work collaboratively with them. Also looking at community strengths and resources, as well as the connection to priorities identified in

concept paper and ARR. Agreed that this is not the time to be doing a broad outreach/case-finding approach. Need to keep it as simple and efficient as possible while also meeting mental health code requirements.

Additional Project/workgroup Updates :

Laura provided updates on all current projects (see handout – project updates). Additional comments/suggestions from Board members as follows:

- **Waiting List Guidelines** - MDCH received 6-7 comments from various stakeholders on the draft guidelines. Mark Kielhorn is reviewing those comments. Mike Head will be drafting some introductory language. This will be sent out as a technical advisory.

- **Data Exchange Workgroup** – project is proceeding according to plan for submission of event/incident data into data warehouse. Paul Ippel suggested the need for technical assistance for what to do with critical incident data. How can it be used for quality improvement?

- **CM/SC Core Competencies** –draft competencies are being developed and reviewed by stakeholders. Full report to TSG board at Sept meeting.

- **Active Engagement/DD PIT subgroup** - Laura is working on revised document which removes specific references to setting and is more focused on definitions, hallmarks, examples of active engagement - in response to significant feedback on the earlier draft documents developed by the DD PIT subgroup. Discussion of timing for this document and the need to continue dialogue on these issues. Laura agreed to work on language and share with MDCH for review and comment and share with TSG Exec at next meeting

- **Direct Support Staff Workforce/Competencies Development** - pilot project grant being pursued in Kalamazoo which could help inform statewide initiative. Need to also look at what the Trainers group put together for guidelines on group home curriculum and see how this fits.

-**Administrative Efficiencies** – Laura is on QI Council workgroup looking at MDCH site review process. Group will also be looking at PIHP monitoring. CMS requirements may force some additional monitoring at different levels to ensure health & safety of vulnerable populations.

Public Comment – Mr. Gallant from Project Parenting Time addressed the TSG Board requesting that children’s rights be considered in addition to parents rights, that Friend of the Court issues be identified in assessments , and would like policies and procedures in the CMH system related to parenting time and youth suicide prevention. Mr. Gallant also made comments about Northcare’s implementation of the Waiting List Guidelines and indicated his belief that phone screens should require face-to-face 2nd opinion.

Adjourn